CREDENTIAL VALIDATION SERVICE REPORT
2018/2019
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Credential Validation Service (CVS)

**ACTIVITY**

The Credential Validation Service (CVS) objective is to maintain the integrity of the credentials offered by the colleges, province wide. To that effect, we work closely with the colleges supporting them in the validation of new program proposals and with different units of the Ministry validating new programs and Provincial Program Standards.

**Validation of College Program Proposals**

Over the last 14 years, we have averaged 185 validations (which include both the average Program Validations (153) and average Title Modifications (32). The total number of validations this year (184) is just below the 14-year average.

**Credential Validation Summary by Process (September 2018-August 2019)**

This academic year, the Title Modifications represented 13% of the CVS validation requests, which is a little lower than the 14-year average of 17%.

<table>
<thead>
<tr>
<th>New Program Validations</th>
<th>Title Modifications</th>
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<tbody>
<tr>
<td>14-year Average 2018/2019</td>
<td>14-year Average 2018/2019</td>
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<tr>
<td>154 (83%)</td>
<td>32 (17%)</td>
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<tr>
<td>160 (87%)</td>
<td>24 (13%)</td>
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**Credential Validation Summary by Credential (September 2018-August 2019)**

NEW PROGRAM VALIDATIONS BY CREDENTIAL

- Locally Approved Board Certificates (LBC)
- Ontario College Certificates (OCC)
- Ontario College Diplomas (OCD)
- Ontario College Advanced Diplomas (OCAD)
- Ontario College Graduate Certificates (OCGC)

These averages change every year. This is the first year in a long time that no Locally Approved Board Certificates were validated. All the other Credential averages change from year to year. Before 2012, the credential which was most often proposed was the Ontario College Diploma, consistent with 2017/18, the highest proportion of proposals and validations for 2018/2019 have been for the Ontario Graduate Certificate credential.
Credential Validation Summary by College (September 2018 - August 2019)

NEW PROGRAM PROPOSALS BY COLLEGE – 2018/2019

The number of programs submitted to CVS varies by college.

This year we started reporting on the difference between funded and not funded validations.

Credential Validation Summary by Funding Type (September 2018 - August 2019)

NEW PROGRAM PROPOSALS BY FUNDING TYPE – 2018/2019
College Program Proposal Support

We have seen a significant number of new college staff assigned to this process, so we continue to require all college personnel that are involved in developing and proposing new programs to take our CVS workshop.

This year we posted on our website the materials for the CVS training with voice over narration, which has allowed new staff at the college system to get the training they need when they need it.

A training session was hosted at OCQAS’ new office in August 2019. The purpose of this training was to assist college staff in understanding the program proposal submission process. The training offered a step-by-step review of each element of the Program Proposal template, with rationale, expectations and examples.

This year we trained 76 people (from 22 colleges) who participated in at least one of the workshops offered (30% in person and 70% via teleconference).

Validation of Provincial Program Standards

CVS works closely with the Program Standards Evaluation Unit (PSU) at Ministry of Colleges and Universities to review, advise and validate Program Standards. During the Standard development process, we have a number of conversations and meetings with the Policy Managers and Project Officers related to the emerging vocational learning outcomes and titles under consideration, and provide suggestions and feedback. In this academic year, we validated eight program standards in both English and French (e.g. Event Planning, Exercise and Lifestyle Management, Occupational Therapist Assistant and Physiotherapist Assistant).

Credential Validation Service (CVS) Anytime Anywhere (AA)

In March 2018 we launch a web-based application that allows colleges to access all the program descriptions and submit CVS applications on-line.

The tool is working well.